

## Sustainable Apartments Program

### Introduction

The Sustainable Apartments Program is an ACT Government initiative that provides tailored advice and planning support to help apartment buildings in Canberra begin their electrification journey.

The Program provides tailored, building-specific advice to help owners corporations understand electrification options for their building. This includes guidance on technical feasibility, renewable energy generation, electric vehicle charging, replacing gas systems with efficient electric alternatives, and indicative costs.

Support is flexible and tailored to each building's needs. It could include:

- general advice and indicative costings informed by demonstration projects
- a comprehensive service at no cost, including a site assessment, tailored electrification pathway and recommendation report
- ongoing guidance on equipment options and costings or external reports to help ensure best-practice electrification outcomes.

### Program Documentation

Prior to completing this Registration, it is important the applicant familiarises themselves with the Sustainable Apartments Program (SAP).

Please refer to the following resources to understand the Program and its offerings,

- [Everyday Climate Choices Sustainable Apartments Program](#)
- [Sustainable Apartments Program Terms and Conditions](#)

Please note that it is the responsibility of the applicant to have read and understood the relevant documentation for the Program prior to completing this Registration Form.

Providing false or misleading information may affect the applicant's participation in the Program as outlined by the Sustainable Apartments Program Terms and Conditions.

### Eligibility

Owners corporations, also known as body corporates, that manage an eligible apartment building within the ACT, can apply for the Program.

To be eligible, the premises must:

- be an apartment building style structure with a Class A unit plan as defined in the [Unit Titles Act 2001](#)
- be a completed development at the time of application;
- include existing gas infrastructure and appliances.

### Need help?

Contact the team for any assistance with your registration:

#### **Sustainable Apartments Program contact details**

[sustainablebusiness@act.gov.au](mailto:sustainablebusiness@act.gov.au) Phone: 13 22 81 [www.climatechoices.act.gov.au](http://www.climatechoices.act.gov.au)

## Building Classification and Unit Plan Details

\* indicates a required field

### Building Classification

To be eligible for the Sustainable Apartments Program, your Unit Plan must be classified as Class A:

The ACT distinguishes between **Class A** and **Class B** units:

- **Class A** Units are generally multi-storey apartments. The owner owns the inside of the unit to the mid-point of shared walls and may own one or more subsidiaries, such as a care parking space or storage area.
- **Class B** Units are generally townhouse style units. The owner owns the inside and the outside of their unit and to the mid-point of the units' boundaries.

Please note: Unit Plans with only Townhouse style structures (Class B) and Unit Plans with only commercial units are **INELIGIBLE** to take part in the Program.

#### **Is your Premises a 'Class A' building? \***

- ☐ Yes  
☐ No

If you select "No", you will be INELIGIBLE to take part in the Program. Should you wish to provide any comments or raise concerns, please contact us at [sustainablebusiness@act.gov.au](mailto:sustainablebusiness@act.gov.au)

### Unit Plan Details

#### **What is the name of your Unit Plan? \***

Organisation Name

#### **What is the year of construction? \***

Must be a date.

The entered date does not need be exact but the year noted should be accurate.

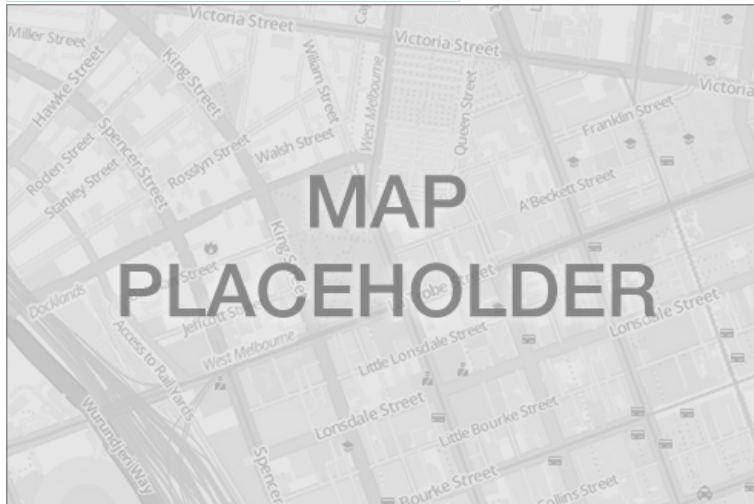
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## Form Preview

**What is the Unit Plan number? \***

**What is the address for the Unit Plan? \***

Address

**What is your owners corporation's ABN? \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

| Information from the Australian Business Register |                                  |
|---------------------------------------------------|----------------------------------|
| ABN                                               |                                  |
| Entity Name                                       |                                  |
| ABN Status                                        |                                  |
| Entity Type                                       |                                  |
| Goods & Services Tax (GST)                        |                                  |
| DGR Endorsed                                      |                                  |
| ATO Charity Type                                  | <a href="#">More information</a> |
| ACNC Registration                                 |                                  |
| Tax Concessions                                   |                                  |
| Main Business Location                            |                                  |

**Does your Unit Plan include existing gas infrastructure / appliances? \***

- ☐ Yes  
☐ No

If you select "No", you will be INELIGIBLE to take part in the Program. Should you wish to provide any comments or raise concerns, please contact us at [sustainablebusiness@act.gov.au](mailto:sustainablebusiness@act.gov.au)

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## Form Preview

### Primary contact

**Name \***

Title

First Name

Last Name

This is the person we will contact about this application

**Phone Number \*****Email \*****The primary contact of this application is: \***

- ☐ A member of the owners corporation's executive committee
- ☐ A member of the owners corporation
- ☐ An employee from the strata management company
- ☐ Other:

**What is your position on the executive committee? \***

e.g. Treasurer, chairperson, secretary etc

**What is the name of your strata management company? \***

Organisation Name

**What is your position title? \*****What is your strata management company ABN? \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

| Information from the Australian Business Register |
|---------------------------------------------------|
| ABN                                               |
| Entity Name                                       |
| ABN Status                                        |
| Entity Type                                       |
| Goods & Services Tax (GST)                        |
| DGR Endorsed                                      |

ATO Charity Type  
ACNC Registration  
Tax Concessions  
Main Business Location

[More information](#)

Must be an ABN.

## Electrification Readiness & Support Needs

\* indicates a required field

### Interest & Stage of Electrification

#### How would you describe your building's current stage?

- ☐ Just starting to explore electrification
- ☐ Gathering information and options
- ☐ Actively planning upgrades
- ☐ Ready to proceed with works
- ☐ Already underway

#### What are your main areas of interest? (select all that apply)

- ☐ Replacing gas systems with electric alternatives
- ☐ Solar for common property or apartments
- ☐ Battery storage
- ☐ Electric vehicle charging
- ☐ Reducing energy costs
- ☐ Improving sustainability outcomes

### Readiness & Resourcing

#### Has your Owners Corporation discussed electrification?

- ☐ Yes, formally
- ☐ Yes, informally
- ☐ Not yet

#### Is there budget allocated (or likely to be allocated) for upgrades?

- ☐ Yes
- ☐ Potentially
- ☐ No
- ☐ Not sure

#### What timeframe are you considering electrification upgrades?

- ☐ Within 12 months
- ☐ 1-3 years
- ☐ 3+ years
- ☐ Not sure

### Barriers & Challenges

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### What are the main barriers your building is facing? (select all that apply)

- ☐ Cost concerns
- ☐ Lack of technical knowledge
- ☐ Strata/decision-making challenges
- ☐ Infrastructure limitations
- ☐ Lack of time/resources
- ☐ Not sure

### Level of Support Required

#### Please select the level of support that is right for your building: \*

- ☐ Level 1 - General advice and information on apartment electrification – indicative costs, replacement technologies & how to start planning
- ☐ Level 2 - Site assessment and tailored electrification pathway and recommendation report

## Applicant Declaration

\* indicates a required field

Thank you for your registration, the Sustainable Apartments team will be in touch with next steps.

I acknowledge and agree that:

- The Participant is an Owners Corporation responsible for the management of the Eligible Property.
- The Participant has authority to apply for and participate in the Program on behalf of the Owners Corporation.
- The Participant has obtained all necessary approvals, permissions and consents required to participate in the Program and permit access to the Eligible Property.
- The Participant has read and agrees to comply with the Program Terms and Conditions.
- The Participant agrees to provide electricity and gas billing information, building documentation and other information reasonably required by the Territory for the purposes of the Program.
- The Participant authorises the Territory to obtain relevant information from electricity retailers, Access Canberra and other relevant third parties for the purposes of administering the Program.
- The Participant authorises the Program Team to access and inspect the Eligible Property for the purposes of the Program.
- The Participant acknowledges that any Report or Program Outcomes are provided for information purposes only and do not constitute engineering, financial, legal or other professional advice.
- The Participant acknowledges that any cost estimates provided under the Program are indicative only.
- The Participant acknowledges that de-identified information, findings, insights and learnings derived from the Program may be used, published and shared by the Territory for research, reporting, policy and program development purposes.

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- The Participant consents to the collection, use and disclosure of personal information in accordance with the Program Terms and Conditions and the Information Privacy Act 2014.
- The Participant acknowledges that the Territory may amend, suspend or terminate the Program and that participation does not create any entitlement to funding, rebates, approvals or other benefits.

**Name \***

Title

First Name

Last Name

**Position \*****Email \***

Must be an email address.

**Phone Number \***

Must be an Australian phone number.