

# Solar for Apartments - Grant Lock-In Request

## Form Preview

## Solar for Apartments

### Introduction

Eligible Participants of the ACT Government Solar for Apartments Program (Program) must receive Funding Approval from the Program prior to commencing any works.

The process to receiving Funding Approval consists of three steps:

- Step 1: Receive Grant Lock-In Approval from the Program
- Step 2: Receive Loan Approval from the Loan Provider
- Step 3: Receive Funding Approval from the Program

Once this Grant Lock-In Request Form has been completed and submitted, the Program will assess your application and notify you of the outcome. If successful you will receive written notification of Grant Lock-In Approval.

Following the receipt of Grant Lock-In Approval, you can proceed to submit a Loan Application with the Program's Loans Provider (Brighte).

### Program Documentation

Prior to completing this Grant Lock-In Request form, it is important the applicant familiarises themselves with the Solar for Apartments program (Program).

Please refer to the following resources to understand the Program and its offerings,

- [Everyday Climate Choices Solar for Apartments Program webpage](#)
- [Solar for Apartments Program Terms and Conditions](#)
- [Solar for Apartments Program, Self-Assessment for Loan Eligibility](#)
- [Solar for Apartments Program, Embedded Networks contract confirmation template](#)
- Solar for Apartments Program, Process Flowchart
- Solar for Apartments Program, FAQ's

Please note that it is the responsibility of the applicant to have read and understood the relevant documentation for the Program prior to completing this Grant Lock-In Request form. Providing false or misleading information may affect the applicant's participation in the Program as outlined by the Solar for Apartments Program Terms and Conditions.

## Applicant Details

\* indicates a required field

### Primary contact

**Name \***

Title

First Name

Last Name

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This is the person we will contact about this application

### Contact details

- ☐ My contact details are the same as what was included in the Registration form for the Solar for Apartments Program
- ☐ My contact details are different to what was included in the Registration form for the Solar for Apartments Program

### Contact Details

#### Phone Number \*

#### Email \*

#### The primary contact of this application is: \*

- ☐ A member of the owners corporation's executive committee?
- ☐ A member of the owners corporation?
- ☐ An employee from the strata management company?

#### What is your position on the executive committee? \*

e.g. Treasurer, chairperson, secretary etc

#### What is the name of your strata management company? \*

Organisation Name

#### What is your position title? \*

#### What is your strata management company ABN? \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	

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Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type [More information](#)

ACNC Registration

Tax Concessions

Main business location

Must be an ABN.

**What is the applicant's relationship to the Unit Plan? \***

## Solar for Apartments Registration form - Application ID

**What is the Application ID for the relevant Solar for Apartments Registration form? \***

Must be between 12 and 20 characters.

The Application ID for the related Solar for Apartments Registration form should be in the form of "SfAregoXXXXX". If you need help locating the Application ID for the related Solar for Apartments Registration form please reach the Program team via email on [sustainablebusiness@act.gov.au](mailto:sustainablebusiness@act.gov.au)

## Unit Plan details

**What is the name of your Unit Plan? \***

Organisation Name

**What is the Unit Plan number? \***

**Unit Plan details \***

- ☐ The details of the Unit Plan are the same as what was included in the Registration form for the Solar for Apartments Program
- ☐ The details of the Unit Plan are different to what was included in the Registration form for the Solar for Apartments Program

Unit Plan details must be the same as details included the Solar for Apartments Registration form

Please note that this Grant Lock-In Request must be related to the approved Registration form. If you would like to seek Program approval for a different Premise or Unit Plan, please submit a new Solar for Apartments Registration form with the relevant details included.

You can access the Solar for Apartments Program Registration form at <https://actgovt.smartygrants.com.au/SolarForApartments>

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**If you would like to share any comments or concerns please use the space below. Alternatively you can email us via [sustainablebusiness@act.gov.au](mailto:sustainablebusiness@act.gov.au)**

Must be no more than 200 characters.

## About your proposed installation

**\* indicates a required field**

**Has your owners corporation agreed to proceed with the proposed installation as part of the Solar for Apartments Program? \***

- ☐ Yes  
☐ No

**Please attached evidence of resolution being passed. \***

Attach a file:

The resolution must state that the Eligible Participant will take part in the ACT Government Solar for Apartments Program and agrees to the Program Terms and Conditions. The must also state that the Eligible Participant agrees to proceed with the preferred quote subject to receiving written confirmation of Funding Approval (as per section 6.3.3 of the Solar for Apartments Program Terms and Conditions).

**Have you collected and submitted a minimum of three independent quotes from different Accredited Vendors on behalf of the Eligible Premise? \***

- ☐ Yes  
☐ No

All quotes must be itemised and in accordance with Section 6.2 of the Solar for Apartments Program Terms and Conditions.

## Solar for Apartments Quote Submission form - Application ID

**What is the Application ID for the relevant Solar for Apartments Quote Submission form? \***

Must be between 12 and 20 characters.

The Application ID for the related Solar for Apartments Quote Submission form should be in the form of "SfAQuotesXXXXX". If you need help locating the Application ID for the related Solar for Apartments Quote Submission form please reach the Program team via email on [sustainablebusiness@act.gov.au](mailto:sustainablebusiness@act.gov.au)

Preferred quote to support the proposed installation.

**Please attached your preferred quote for the proposed installation \***

Attach a file:

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The quote attached must meet the requirements of Section 6.2 of the Solar for Apartments Terms and Conditions. The outcome of the submitted Grant Lock-In Approval will be based on the preferred quote that has been attached. The attached quote will be reviewed by the Program, any comments and/or concerns will be shared with the Participant.

**What is the date the preferred quote was created? \***

Must be a date and no earlier than 23/4/2024.

**What is the product cost as per the preferred quote attached? \***

Must be a dollar amount.

**What is the labour cost as per the preferred quote attached? \***

Must be a dollar amount.

**What is the total project cost as per the preferred quote attached? \***

Must be a dollar amount.

Must be equal to the sum of product cost and labour cost for the preferred quote attached

**What is the total funding request for the installation specified by the preferred quote attached? \***

Must be a dollar amount and no more than 100000.

As per the Solar for Apartments Terms and Conditions the owners corporation must have agreed to part in the ACT Government Solar for Apartments Program.

**If you would like to share any comments or concerns please use the space below. Alternatively you can email us via [sustainablebusiness@act.gov.au](mailto:sustainablebusiness@act.gov.au)**

Must be no more than 200 words.

As per the Solar for Apartments Terms and Conditions a minimum of three independent quotes from different Accredited Vendors must be submitted on behalf of the Eligible Premise.

**If you would like to share any comments or concerns please use the space below. Alternatively you can email us via [sustainablebusiness@act.gov.au](mailto:sustainablebusiness@act.gov.au)**

Word count:

Must be no more than 200 words.

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### Applicant Declaration

\* indicates a required field

- I declare that I have read and understood the Solar for Apartments Terms and Conditions.
- I declare that the attached quote for the proposed installation is in accordance with the Solar for Apartments Terms and Conditions.
- I declare that the information contained in this application together with any statement provided is, to the best of my knowledge, accurate, complete and not misleading, and I understand that giving false or misleading information may affect the applicant's participation in the Program as outlined by the Solar for Apartments Terms and Conditions.
- I consent to the ACT Government collecting and using my personal information for the purposes of managing and improving program delivery
- I have the authority to complete and submit this application for the Solar for Apartments Program. Where the Premise is not owned by the applicant, the applicant warrants it has the authority of the landlord, landowner or leaseholder (as the case may be) to complete and submit the this application for the Solar for Apartments Program.

#### Name \*

Title First Name Last Name

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#### Position \*

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#### Email \*

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Must be an email address.

#### Phone Number \*

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Must be an Australian phone number.